

Sacred Heart School Board Meeting

March 13, 2025

6:30 P.M.

Parish Center Board Room

In Attendance: Father Richter, Kerry Self, Kellerie Burns, AJ Spielman, Keith Seivert, Francine Weber, Tyler Heck, Gracie Dammann, Melissa Pick

1. **Opening Prayer**
2. **Public Comments:** None
3. **Approval of Minutes:** Motion to Approve by Kellerie, Second by Keith.

Motion by Kellerie, Second by Keith to approve the minutes

Aye: All
Nay: None
Abstain: NA
Absent: NA

4. **Committee Reports:**

- i. **Mission/Catholic Identity:** Did not meet
- ii. **Academics:** Met and discussed the math curriculum and development of an end-of-year survey concerning the curriculum
- iii. **Marketing and Enrollment/Hispanic Outreach:** Did not meet
- iv. **Leadership and Governance:** Did not meet
- v. **Finance:** Met with new board members from each parish
- vi. **Buildings and Grounds:** Did not meet

5. **Stewardship & Development Update:**

Melissa was present and provided an update on Family Fest, new marketing endeavors, MLTF, registration process including registration for new families, PK/Kindergarten roundup, an upcoming "step up day" for incoming PK and Kindergarten students, and the flower fundraiser.

6. **ECC Update:**

Gracie Dammann, Director of the Early Childhood Center, was present and provided the Board an update on 3-year old preschool, upcoming events at the ECC, changes in staffing and enrollment.

7. **Principal Report:** Mr. Horkey discussed with the Board the following:

- i. **Personnel** - Abby Weber was hired as the new interventionist.
- ii. **Teacher Contracts.** Contracts and teacher associate assurances will be going out after spring break.
- iii. **Town Hall.** A town hall is scheduled for April 8 at 6 p.m.
- iv. **Lent.** An update on Lenten activities at the school was provided to the Board.

- v. **Curriculum.** There will be a new health curriculum for 6th graders next year and a new religion curriculum for Kindergarten. Sixth grade will have electives which will change each trimester.
- vi. **Strategic Plan.** Discussion of implementation of the strategic plan at the school.
- vii. **Staff/Admin Hierarchy.** An updated staff/administration hierarchy was provided to the Board.
- viii. **Budget.** An update concerning the school budget and financial tracking was discussed.
- ix. **Enrollment.** An update of enrollment numbers for the 2025-2026 school year was provided to the board.

8. Old Business:

- i. **The following second policy readings were made:**
 - A. Cell Phone Policy/Rule
 - B. Student Illness or Injury at School Policy
 - C. Class Size Policy
 - D. Attendance/Tuancy Policy
- ii. **Mission.** The Board was provided a handout regarding mission statement ideas.
- iii. **Calendar.** The Board was updated on the 2025-2026 school calendar.

9. New Business

- i. **2025-2026 Tuition Rate Proposal Increase.** Tyler provided an update on an increase in tuition to \$7800 for 2025-2026

Motion by Tyler Heck, Second by Francine to approved the rate increase for the 2025-2026 school year.

Aye: Father Richter, Kerry, Kellerie, Keith, Francine and Tyler Heck

Nay: None

Abstain: AJ

Absent: N/A

10. Next Meeting Date: April 10, 2025 at 6:30 P.M.

11. Closing Prayer

12. Closed Session.

Motion by Tyler Heck, Second by Francine to go into closed session for administrator evaluation.

Aye: All

Nay: None

Abstain: N/A

Absent: N/A